

**THE VINTAGE CAR CLUB OF NEW ZEALAND
CANTERBURY BRANCH (INCORPORATED)**

1 NAME

The name of the organisation shall be "The Vintage Car Club of New Zealand Canterbury Branch (Incorporated)".

2 INTERPRETATION

1. "BRANCH" means "THE VINTAGE CAR CLUB OF NEW ZEALAND, CANTERBURY BRANCH (INCORPORATED)".
2. "CLUB" means "THE VINTAGE CAR CLUB OF NEW ZEALAND, (INCORPORATED)".
3. "CLUB MEMBERS" means all categories of members covered by the Club Rules.
4. "BRANCH MEMBERS" means those Club Members assigned to the Branch.
5. "EXECUTIVE" means the Executive of the Club.
6. "BRANCH COMMITTEE" means the Committee of the Branch as defined in these rules.
7. "NOTICES" for the purpose of these Rules and any Regulations any notice required to be given to any Branch Member hereunder shall be deemed to be properly given if posted to such Branch Member at his last known address recorded in the Branch Register.
8. "PROPERTY" means all property both real and personal in the widest sense of the terms.
9. "VEHICLES" shall mean all vehicles in the categories covered by the Club Rules.

3 OBJECTS

1. To foster interest in and engage in the preservation, restoration, maintenance and use of motor vehicles in such categories as are catered for by the Club from time to time.
2. To obtain and conserve all historical records concerning such vehicles or concerning any aspects of the early days of motoring in New Zealand.
3. To promote Rallies, Touring Expeditions, Competitions, Trials and such other events as may be suitable for any of the above categories of vehicles.
4. To provide facilities to assist Branch Members to obtain and maintain such vehicles and to this end to assist by providing Branch Members with such information, literature, tyres, spare parts and other assistance by such means as the Branch Committee shall from time to time determine.

5. To foster among Branch Members a system of mutual voluntary assistance for the maintenance and preservation of vehicles.
6. To promote and encourage such meetings, lectures, discussions and other social functions the Branch Committee shall from time to time determine.
7. To foster road courtesy and safe driving and in every way to co-operate with Government and local authorities to this end.
8. To promote the importance and value of Historic Vehicles so that appropriate legislation continues to ensure the free use of such vehicles on all New Zealand roads.

4 **POWERS**

The Branch shall have power to do all acts and things necessary for the furtherance of its objects or any of them and in particular may exercise the following powers and ancillary objects:-

1. The Branch may have suitable headquarters for the use of its members.
2. The Branch may cultivate reciprocal relations with kindred institutions in this and other countries.
3. The Branch may purchase, take on lease or otherwise acquire in the name of the Branch upon such terms as it may think fit, any real and personal property and any rights and privileges, either necessary or convenient, for the purpose of the Branch and erect, maintain, improve, or alter any buildings, premises, or work as it may require.
4. The Branch may borrow or raise money upon mortgage of any of the real or personal property of the Branch or other obligations or securities of the Branch.
5. The Branch shall operate Accounts with Savings or Trading Banks as shall be agreed upon and all monies received on account of the Branch shall be paid into such Accounts and all payments made by the Branch will be made by cheque or electronic banking transactions on the Branch Bank Accounts.
6. The Branch may invest and deal with the funds of the Branch upon such securities or in such manner and upon such terms and conditions as the Branch may think fit.
7. The Branch may sell, lease, exchange, mortgage, or otherwise deal with all or any of the real and personal property of the Branch.
8. The Branch may make grants and subsidies in favour of deserving objects, whether the same are similar to the objects of the Branch or not.
9. The Branch may subscribe or apply for and take or acquire by purchase or otherwise and hold shares, debentures or securities in or promote or become a member of or grant financial assistance to any Company, Association or Branch, whether incorporated under the Companies' Act or the Incorporated Societies' Act 1908 or not so incorporated having objects altogether or in part similar to any of the objects of the Branch having as one of its objects the publications of newspapers, journals or works providing news or information of interest to members either of the Club or Branch.

10. The Branch may enter into contracts, arrangements, undertakings, or any other forms of agreement with any person, firm, company, or other body for the purpose of the foregoing objects or any one of them.

5 MEMBERSHIP

1. The membership of the Branch shall consist of the members of the Club for the time being residing within the boundaries or territory from time to time assigned by the Executive of the Club to the management of the Branch and those members allocated to the Branch by the Secretary of the Club.
2. Any application for membership must be made in writing on the prescribed form and delivered to the Secretary for approval at the next meeting in accordance with the Rules of the Club and upon election to membership of the club the applicant shall become a member of the Branch.
3. There shall be such classes of membership as shall be from time to time stipulated in the Club Rules.
4. A member of the Branch shall cease to be a member thereof if:-
 - (a) He/she ceases to be a member of the Club in any manner whatsoever.
 - (b) He/she is re-assigned by the Executive of the Club to another Branch.
 - (c) He/she is no longer eligible by the terms of the Club Constitution Rule 5.5 Discipline.

6 RULES

These rules are in substitution for all previous rules, additions and amendments thereto, which are hereby rescinded.

Each member on joining the Club and/or assigned to this Branch shall be entitled to be supplied with a copy of these Rules and members shall be held to consent to and be bound by the Rules and Regulations.

7 FINANCIAL YEAR

The Branch year shall be deemed to commence on 1st April in each year and to terminate on 31st March of the following year.

8 MANAGEMENT OF BRANCH

The affairs of the Branch shall be managed by the Branch Committee consisting of: -

Chairman - The position of Chairman shall be open to any member of the Committee and any person who has served at least one full term on the Branch Committee.

Upon retiring the Chairman to serve one year as Past Chairman.

The position of Chairman will refer to male or female persons.

The Chairman shall have a deliberative vote and in the event of an equality of voting, a casting vote.

In the event of the Chairman not being present the members shall appoint one of their number to be Chairman of the Meeting.

Two Vice Chairmen - To be elected from the incoming Committee by the Committee. Namely Senior Vice Chairman and Junior Vice Chairman.

Immediate Past Chairman: Who shall hold office for one year only.

Club Captain, Secretary, Treasurer and an elected member of each of the **Motorcycle Section, Maintenance and Clubrooms Committee** and a representative each from the **Swap Meet Committee, the Parts Committee** and the **Bar** and a **Branch Committee of six members** with power to co-opt.

The offices of Secretary and Treasurer may be combined in the one person and should the Secretary or Treasurer become a salaried appointee then that appointee shall have no further power to take part in the management of the affairs of the Branch and one further member shall be elected to the Committee.

Branch Committee members shall all be financial members of the Branch, residing within the boundaries or within the territory from time to time assigned to the management of the Branch by the Club.

* A Quorum of the Branch Committee shall consist of not less than fifty percent of that Committee personally present.

The Branch Committee shall have the entire management of the Branch and control of its property and funds and it is empowered on behalf of the Branch to do, execute and carry out all of the matters and things which the Branch is authorised to do, execute and carry out, but shall so far as is practicable conduct the affairs of the Branch in accordance with the Rules of the Club, provided that any financial commitment exceeding the Branch's Gross Annual Revenue Income for the previous financial year shall require the approval of a three-fourths majority of financial members of the Branch present personally and voting at any General Meeting of the Branch called for such purpose and of which specific notice in writing has been given to the members.

A member of the Branch shall be able to attend any Branch Committee Meetings but shall not have speaking or voting rights.

A member of the Branch shall upon written notice to the Secretary be able at the Secretary's discretion to research the Minute Books of the Branch.

The Committee shall have the power to co-opt members to fill vacancies occurring during the year of office.

9 ELECTION OF BRANCH COMMITTEE

The election of members of the Branch Committee shall be carried out by secret ballot at each Annual General Meeting of the Branch and those members shall respectively hold office until the next succeeding Annual general Meeting when they shall retire but be eligible for re-election.

Any financial member of the Branch unable to attend may appoint a proxy to vote at such ballot on his/her behalf by notifying the Branch Secretary in writing two clear days before the Meeting. A proxy must be a member of the Branch. A proxy may represent one member only.

Not less than forty two clear days before the Annual General Meeting, the Branch Committee shall cause notice of that meeting to be given to all Branch members and shall invite nominations for the positions of Branch Offices and Committee Members to be forwarded in writing to the Branch Secretary, to arrive not less than twenty eight clear days before the day appointed for the Annual General Meeting. Each such nomination to be signed by the person nominated that they are willing to serve in such capacity. Each such nomination shall require to be proposed and seconded by Branch members and shall bear the signature of the proposer and seconder. Any candidate may accept nomination for more than one position but may only occupy one position. Voting for Offices and Committee be separate and in order as listed in Rule 8.

In the event of there being insufficient written nominations the Chairman may call for nominations from the floor of the meeting.

10 **GENERAL MEETING**

The Annual General Meeting of the Branch shall be held during the month of June each year. Special General Meetings may be held at such time and place as the Chairman or Branch Committee may decide. At all General or Special Meetings of the Branch, ten percent of the financial members or thirty, whichever is the lesser shall form a quorum. At all General Meetings Special or Ordinary, each member of the Branch who would be entitled to vote at a meeting of the Branch shall have one vote which must be given personally, other than in the case of Election of Officers and Committee Notice of Motion and Remits and Appointment of Proxy as in Rule 9 Paragraph two. Voting shall except as provided in Rule 9 be a show of hands unless ten members present demand a secret vote. The Chairman of a meeting shall in the event of a tie in matters other than the election of officers and committee have a casting vote as well as a deliberate vote. In the event of a tie in election, the same shall be decided by lot.

11 **NOTICE OF MEETINGS**

Not less that fourteen clear days before any General Meeting, the Branch Secretary shall send to every member of the Branch an agenda paper of business to be transacted at the meeting and in the case of the Annual General Meeting, a copy of the accounts of the Branch for the preceding financial year. On requisition in writing signed by twenty five financial members of the Branch being given to the Branch Secretary or on his/her being directed to do so by the Branch Committee or by the Chairman, he/she shall call a Special General Meeting.

Notices of Motions or resolutions to be proposed at any Annual or Special Meeting must be received by the Branch Secretary at least twenty eight clear days before such meeting.

12 **THE COMMITTEE**

The Committee of the Branch may appoint such sub committees as it deems fit and may co opt any financial member of the Branch to a sub committee.

Sub committees may be given the power to act for the particular purpose for which they are appointed.

13 GUESTS

No Branch member shall introduce as a guest a person who has been suspended, required to resign, or expelled either from the Club, the Branch, or any other Branch of the Club.

14 COMMON SEAL

The Branch shall have a Common Seal, which shall be kept in the custody of the Branch Secretary and which shall only be affixed to any document in pursuance of a resolution of the Branch Committee and in the presence of the Chairman, the Branch Secretary and any one Committee Member.

15 AMENDMENTS TO RULES

These rules may only be amended by a decision of three-fourths majority of financial members of the Branch present personally and voting at any General Meeting of the Branch. Notice of Motion of all proposed amendments must be given in writing under the signature of the proposer and seconder who must be financial members of the Branch, twenty eight clear days before any such meeting. Any such amendment/s shall take effect as from the date the amendment/s is/are registered with the Registrar of Incorporated Societies.

16 WINDING UP

If any General Meeting shall resolve that the Branch shall be wound up, a further Special General Meeting shall be called and be held not earlier than thirty days after the date of the meeting at which the resolution was passed to confirm or reject such resolution.

If such resolution shall be confirmed at such further meeting, the Branch shall be wound up under the provisions of the Incorporated Societies Act 1908. If upon the winding up of the Branch there remains after the satisfaction of all its debts and liabilities any property whatsoever, such property shall not be paid to or distributed amongst the members of the Branch but shall be donated as the Branch in General Meeting shall determine to the Club, some other Branch or Branches of the Club, or some similar organization.

17 BRANCH LEVY

In addition to the Annual Subscription payable by each Branch Member to the Club, the Branch Committee may direct that Branch Members be levied a further sum annually if required for the funding of the Branch's normal activities. A levy as determined by the Branch Committee is payable by new members on joining the Club.

18 INDEMNITIES

The Branch Committee and any other officers of the Branch for the time being shall be indemnified by the Branch against all disbursements, expenses, liabilities and losses incurred by them in or about the discharge of their duties except such as happen from their own wilful act or wilful default.

19 CLUB RULES

These Rules are to be read and construed subject to the provisions of the Rules of the Club and in the event of any conflict between these Rules and the Rules of the Club the provisions of the Rules of the Club shall prevail.